



**Drama Director for the Spring Musical**  
**Part-time position**  
**December-May 2018**

**Wheaton Christian Grammar School is seeking a Drama Director for the Spring Musical.**

The successful candidate will be a knowledgeable and enthusiastic drama director with prior experience in both on-stage and behind-the-scenes directing.

We are seeking:

- Someone with previous experience in directing musical theater productions who is looking to take over a well-established program with our junior high students.
- A person who is organized and responsible.
- A person who is a devoted and mature follower of Jesus Christ, so that He might be honored in our school, and that our students might be mentored by authentic Christian disciples.

Responsibilities include:

- Meeting with the directing team to select the musical during the fall.
- Putting together audition materials and contracts for auditions.
- Introducing the musical to the junior high students during December.
- Holding auditions in January to select the cast.
- Putting together a rehearsal schedule including drama, music, and choreography rehearsals.
- Running daily rehearsals (about 4 days per week during February and March after school and in the evenings; 5-6 days per week during April).

Work with the Production Coordinator in the following:

- Oversee the organization of props, costumes, make-up, etc.
- Work with set director to create a stage set design for the show.
- Work with the production assistant in organizing parent volunteers.
- Hire and oversee light and sound directors as well as backstage managers.

**Physical Demands:**

While performing the duties of this job, the Drama Director is regularly required to sit; use hand to finger, handle, or feel; reach with hands and arm, talk, and hear. This person is occasionally required to stand, walk, climb, balance, stop, kneel, crouch or crawl, and taste or smell. The employee must regularly lift and/or move up to 5 pounds and occasionally lift and/or move up

to 20 pounds. Specific vision abilities required for this job include close vision, distance vision, color vision, peripheral vision, depth perception, and ability to adjust focus.

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Applicants should submit a resume **and** completed application to:

Mr. Marc Painter  
Principal  
Wheaton Christian Grammar School  
1N350 Taylor Drive  
Winfield, IL 60190



[mpainter@wheatonchristian.org](mailto:mpainter@wheatonchristian.org)